



कार्यालय प्राचार्य श्री गुरु तेग बहादुर जी राजकीय महाविद्यालय तरावड़ी
(करनाल)

(AFFILIATED TO KURUKSHETRA UNIVERSITY, KURUKSHETRA)

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Notice No: SGTBJGCTK/2026/809

Date:- 25/04/26

आवश्यक सूचना

सभी टीचिंग स्टाफ सदस्यों को सूचित किया जाता है कुरुक्षेत्रा यूनिवर्सिटी कुरुक्षेत्रा के Executive Council RES.No.03 of 19.07.2024के अनुसार अपने विषय के Internal Assessment नीचे दिए गए पैरामीटर के अनुसार तैयार कर लें ताकि यूनिवर्सिटी पोर्टल पर समय पर Internal Assessment भरी जा सके।

1. Grade awarded to a student in each course shall be based on his/her performance in Internal Assessment (activities comprising of class tests, assignment, seminar, quiz, project file, attendance, etc.). The weightage of Internal Assessment shall be as per the scheme of examination.
2. The following weightage shall be given to different parameters forming the basis of award of Internal Assessment: (a) Class tests: 50% (b) Assignment/seminar/quiz/project file, etc.: 30% (c) Attendance: 20%, for a course of Internal Assessment of 30 marks, attendance shall carry: 6 marks for attendance 91% onwards; 5 marks for 81% to 90%; 4 marks for 75% to 80%; 3 marks* for 70% to 74%; and 2 marks* for attendance 65% to 69%.

❖ किसी प्रकार की त्रुटि के लिए सम्बन्धित प्राध्यापक स्वयं जिम्मेदार होगा।

Vinay 25/04/2026

In charge Examination
Devesh

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Sav

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Arun

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pracharya 25.04.26

श्री गुरु तेग बहादुर जी
राजकीय महाविद्यालय
तरावड़ी (करनाल)

THE AMENDMENT/ADDITION IN THE ORDINANCE- RECOGNISED COLLEGES (FORM OF APPLICATIONS APPEARING AT PAGE 51 OF K.U. CALENDAR VOL. I, 2009 APPROVED VIDE EXECUTIVE COUNCIL RES. NO. 03 OF 19.07.2024.

The guidelines regarding conversion of provisional affiliation to Permanent affiliation of Degree Colleges (Self Financed/Non-Govt. Aided Colleges)

1. NAAC Accreditation is mandatory for granting permanent affiliation to the applicant Degree College.
2. The College which intends to get permanent affiliation shall apply to the University after completing five years of its provisional affiliation.
3. The college shall have completed construction of building and all infrastructure/facilities as stipulated in the Regulations.
4. The College shall have at least 80% of required regular teaching/non-teaching/technical staff on roll continuously for the last five year on UGC/State Govt./KUK pay scales as per norms duly approved by the University.
5. The college shall have a duly Constituted College council as per the norms.
6. The college shall pay an application fee of Rs. 50,000/- in form of Demand Draft in favour of the Registrar of the University along with the application.
7. The applicant college shall submit NOC for permanent affiliation from the State Govt. in case of SFS Degree Colleges.
8. The procedure for according permanent affiliation shall be the same as for granting temporary affiliation given in the Regulations.
9. The College shall introduce biometric system of attendance of staff to the satisfaction of the Inspection committee constituted by the University.
10. The College has neither any pending/dues/fine/penalty etc. payable to the University nor any pending enquiry against it at the University/State Govt. Level at the time of submission of application for permanent affiliation.
11. The courses running in the college for which 3 batch have passed out in case of U.G. Degree courses and 2 batches have passed out for P.G. degree courses be eligible for permanent affiliation.
12. The College has to pay a fee of Rs. 75,000/- per B.A./B.Com/B.Sc. Course and Rs. 1,00,000/- per Professional (i.e. B.T.M./B.B.A./BCA etc.) & P.G. course for permanent affiliation fee plus any other fee prescribed by the University from time to time.
13. The permanent affiliation, if granted, shall be reviewed after every three years on the recommendations of the Inspection Committee constituted for this purpose.
14. The permanent affiliation granted to the college may also be withdrawn even earlier if the college fails to comply with the University instructions/directions/guidelines or is found guilty of any malpractice.
15. If the University decides not to grant permanent affiliation to the college for reasons, to be recorded in writing, of its failure to meet the conditions/requirements for getting such affiliation, the college may apply again if it fulfills the conditions/requirements subsequently, but not earlier than six months from the date of rejection of its earlier application.
16. The Academic and Welfare activities of the Backward Classes/Scheduled Caste/Physically disabled students shall be cared for and the college shall pay special attention to their problems while also adhering to the rules and directions on reservations issued by Govt. of Haryana time to time.

implementation of Choice Based Credit System of Study and Award of Grades are available in Appendix-II of K.U. Cal. Vol. II).

3.1 Credits of a course shall be evaluated as under:

- (a) For all theory courses, one lecture of sixty minutes shall be assigned one credit.
- (b) Laboratory/practical/field work of two hours shall be assigned one credit. Course with odd numbers of laboratory/practical/field work hours having fractional credits shall be acceptable.

3.2 All evaluation of different components of course shall be done in marks for each student. The marks of different components shall be reduced to approved-weightage (as per the scheme of examination), and shall be added to get total marks secured on a 100-point scale. The rounding off shall be done on the higher side. A minimum Grade Point Average shall be required for satisfactory progress. In addition, a minimum number of credits shall have to be earned to qualify for the certificate/ diploma/ degree.

4. The grade awarded to a student in each course shall be based on his/her performance in **Internal Assessment** (activities comprising of class tests, assignment, seminar, quiz, project file, attendance, etc.), **End-Term** (external) examination, and **practical**, where applicable. The weightage of Internal Assessment, End-Term examination, and practical shall be as per the scheme of examination.

4.1 The following weightage shall be given to different parameters forming the basis of award of **Internal Assessment**:

(a) Class tests: 50%

(b) Assignment/seminar/quiz/project file, etc.: 30%

(c) Attendance: 20%, for a course of Internal Assessment of 30 marks, attendance shall carry: 6 marks for attendance 91% onwards; 5 marks for 81% to 90%; 4 marks for 75% to 80%; 3 marks* for 70% to 74%; and 2 marks* for attendance 65% to 69%.

* For students engaged in co-curricular activities duly approved by the concerned Director, or remained absent because of authenticated medical grounds.

4.2 Any student, who fails to secure minimum pass marks at the Internal Assessment of any course, shall not be eligible to appear at the End-Term examination of that course. He/she shall be given **one** opportunity in the next year to qualify in the Internal Assessment.

4.3 The Internal Assessment marks/grade of a student who fails at the End-Term examination shall be carried forward to the next examination.

4.4 The Director shall preserve the record (based on which the internal assessment marks/grade has been prepared) for inspection up to six months from the date of declaration of the concerned semester result.

5. The End-Term Examination as well as their Supplementary examinations for the Odd (I, III, V) and Even (II, IV, VI) semesters shall ordinarily be held during the month of November/December, and May/June respectively.

5.1 The dates of examination fixed under above Clause shall be notified by the Controller of Examinations.